



### **Insurance Reimbursement Agreement**

Insurance companies will send provider checks to the patient or policyholder, in the policyholder's name.

- Sign the checks but do not cash them
- Bring ALL paperwork and signed checks in the envelope to **Alternative Approach Acupuncture & Wellness**.
- Sometimes multiple providers will be combined. Bring everything into **Alternative Approach Acupuncture & Wellness** and billing will sort everything for you.
- The Patient and or policyholder agrees to bring in provider checks from insurance company and Explanation of benefits to **Alternative Approach Acupuncture & Wellness**.

Patient Signature: \_\_\_\_\_

### **Financial Policy**

**Alternative Approach Acupuncture & Wellness's** financial policy is that all patient fees including, copayment and deductible fees are payable at the time service is rendered. If your insurance denies payment for any reason, the amount owed is your responsibility and must be paid promptly.

Patient Signature: \_\_\_\_\_

### **Cancellation Policy**

If there are repeated cancellations, there is a \$50.00 fee for appointments not cancelled 24 hours in advance. There is a \$35.00 fee for returned checks

Patient Signature: \_\_\_\_\_